(Your letterhead)

RE: Critical Industry and Essential Infrastructure

Dear Sir / Madame,

The individual in possession of this letter works on the *servicing / installation / inspection* of equipment used in the 16 critical infrastructure sectors such as but not limited to Energy, Health Care and Public Health, Critical Manufacturing, Communications and Information Technology identified by the US Department of Homeland Security. This person must travel to and from work and engage in his or her work activities regardless of the time of day as an employee that is supporting those sectors that have been deemed by the US Government as critical to the infrastructure of the United States.

It is policy of the United States Government that these industries continue to function with minimal disruption in the event of an emergency. Furthermore, in a March 16 2020 guidance, the President of the United States instructed employees of Critical Infrastructure Industries to continue to perform their normal job functions during the coronavirus pandemic.

The Presidents Coronavirus Guidelines for America (March 16, 2020)

<https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20_coronavirus-guidance_8.5x11_315PM.pdf>

The individual in possession of this letter is supporting critical infrastructure and should be considered exempt from local restrictions such as curfews, shelter-in-place orders and other mobility restrictions when reporting to, returning from or performing his or her work functions. We ask that you allow this individual to continue with his or her job in the interest of protecting public health and security.

Should you have any questions concerning this letter or the need to validate the person in possession of this letter as an employee of *(Your company / Jurisdiction)*, please contact me at the below number.

Sincerely,

Supervisor / Owner

Phone number

Email